ABATEMENT OF PUBLIC NUISANCES FLOWCHART

Step 1: Complaint received via:
City's website; by phone; or in-person

Step 2: Initial inspection performed within 1 business day of received complaint

Step 3a: No violation(s) found – case closed

Step 3b: Other City-related department matter – transfer case

Step 3c: Violation(s) confirmed – case opened, and complainant notified of status

Step 4: Per state statute requirements, notice of violation(s) sent to property owner and/or occupant via first class & certified mail with a corrective period of no less than 10 days

Step 5: Property is re-inspected after corrective period

Step 6a: Violation(s) have been corrected, case closed

Step 6b: Violation(s) still exist

Step 7: Citation(s) issued to the offending party and property will be re-inspected

For tall grass violations not corrected, an abatement is ordered with the City's abatement contractor. Only one notice is required during a current growing season

Step 8: If violation(s) still exist, actions to enforce an administrative search warrant to abate property in accordance to Sec. 14-5 (may require re-notice to property owner/ occupant with new corrective period first)

Step 9: Administrative search warrant is executed, and property is abated by City staff and/or contractor

Step 10: All costs associated with the abatement is recorded as a lien against the property and any unpaid costs shall be certified as a special assessment to the annual property tax bill